

Instructions

Correct procedure for completing and submitting the examination

1. Always read the entire question and each answer carefully.
2. **Question type A – Single choice:** Each question is followed by three to five answers. Select the one answer that you believe is appropriate:
 - If the question is worded positively, select **the only correct** or **the most appropriate answer**, respectively.
 - If the question is worded negatively, select **the only exception, the only incorrect answer**, or **the answer that appears least appropriate** (the negation is written in **bold**), respectively.

Kprime question type – four true/false options: Each question or incomplete statement is followed by four answers or statement completions. Decide whether **each statement** is **true or false**.

Independent of the grammatical formulation of the question in singular or plural, 1, 2, 3, 4 or none of the answers may be correct.

3. **Answer all the questions.** If you are not sure, select the answer you believe is most likely.

You will be awarded one point for each correct answer and half a point for three correct partial answers to the Kprime questions.

No points are deducted for incorrect answers.

Any unanswered question is rated incorrect and awarded 0 points.

4. Do not submit the exam until you have answered all the questions and completed the entire examination.

Visiting the toilet

If you wish to go to the toilet, leave your tablet (incl. stylus) and this handout with the supervisor at the door. These materials must not be taken out of the room.

Exam submission

1. Finish your exam on the tablet (tap “Submit exam”, then “Submit”).
2. Use the cleaning cloth to remove fingerprints from the tablet display.
3. Return your tablet (incl. stylus!) and the handout to the tablet return point.
4. You may now leave the room.

Quick Start Guide to Examination Software

Green: Answered questions
Red: Marked questions

Highlight the text

Jump to the question

Mark the question

Comment on the question

Finish the exam

Incomplete 53

Flagged 4

Submit exam

- Number of unanswered questions
- Move up or down to the next unanswered question

- Number of highlighted questions
- Move up or down to the next marked question

Type A question

Select the answer

Nervus Olfactorius (X)

Nervus Abducens (X) ← **Hide option from me**

Nervus Opticus (X)

Kprime question type

true / correct

(X) _____

(X) _____

(X) ← **false / incorrect**

(X) _____

Objections to exam questions

As well as the statistical insights, objectively justified objections to exam questions are of great importance to the evaluation. Legitimate remarks concerning

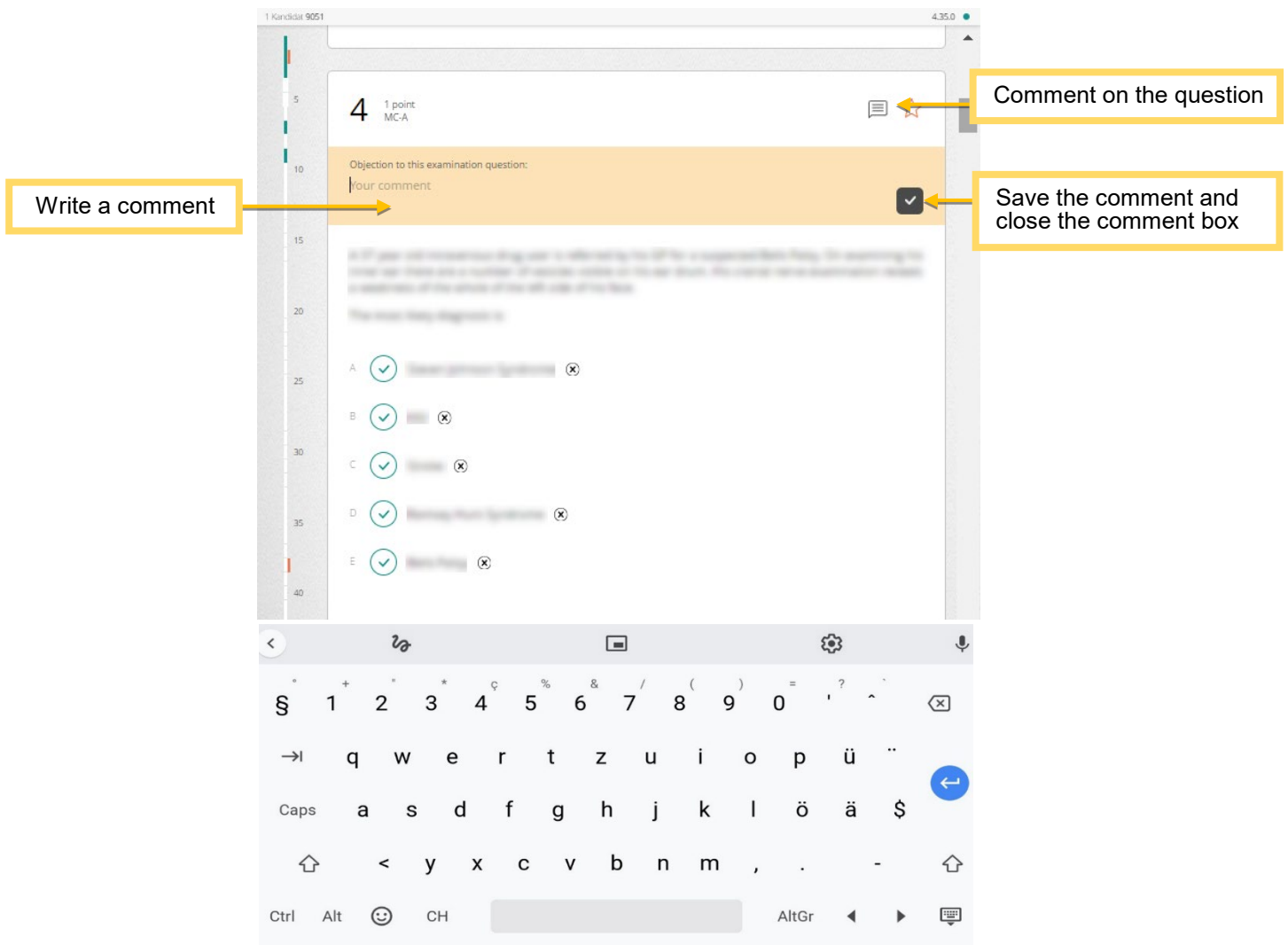
- conflicting teaching opinions on the content of a question
- ambiguous wording
- other substantive issues

may lead to the subsequent removal of a question.

General comments and emotionally laden judgements (question unclear, stupid question, question must be removed) along with comments on why one answer rather than another was chosen are basically futile, however.

Given the limited time available for evaluating the examinations, comments can only be considered if they are comprehensible and concise.

You may add comments next to the question. To do so, proceed as follows:



For **personal notes**, use this handout and the following pages, respectively.

Notes

A series of horizontal dotted lines for writing notes.

